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| **REPORT TO** | **ON** | |
| **Licensing and Public Safety Committee** | **11 June 2019** | |
|  | | |
| **TITLE** | | **REPORT OF** | |
| **Annual Report** | | **Interim Monitoring Officer/ Legal Services Manager** | |

|  |  |
| --- | --- |
| Is this report confidential? No |  |

1. **PURPOSE OF THE REPORT**

1.1 To provide an update on the annual performance of the Licensing Service

1. **RECOMMENDATIONS**

2.1 To note the contents of the report and the action taken

1. **CORPORATE PRIORITIES**

The report relates to the following corporate priorities:

|  |  |
| --- | --- |
| Excellence and Financial Sustainability | X |
| Health and Wellbeing | X |
| Place | X |

1. **BACKGROUND TO THE REPORT**

4.1 It is considered good practice for all Licensing Authorities to produce an annual report setting

out their achievements during the preceding 12 months. Such a document will serve the

following purposes:

i. it will act as a record of achievement, enabling members to take stock of their progress, revaluate the work undertaken in the past 12 months; and

ii. given the importance of reassuring the public that persons, premises or vehicles are

appropriately regulated, it will allow a Licensing Authority to promote its work as widely as

members consider beneficial.

4.2 The General Licensing Committee has produced an annual report for the last 2 years which has previously been presented to full Council.

1. **ANNUAL REPORT 2018/19**

5.1 The draft Annual Report 2018/19 is attached to this report as Appendix A. The draft report

seeks to identify and document the good work which the General Licensing Committee has

once again undertaken during the last 12 months. It covers the traditional areas of:

 Hackney Carriage / Private Hire / licensed operators;

 Licensing Act 2003 (liquor);

 Gambling; and

 Scrap Metal.

5.2 However, this year’s report also makes reference to a relatively-untouched area of work especially around Licensed Premises and Gambling

**5. PROPOSALS**

Note the contents of the report and recommend a final version put before full Council

**7. Financial implications**

There are no direct financial implications.

**8. LEGAL IMPLICATIONS**

# There are no direct legal implications.

**9. COMMENTS OF THE STATUTORY FINANCE OFFICER**

The report is for information and has no financial implications. The budget outturn report to Cabinet in June will include information in relation to income received in relation to the licensing services in the financial year 2018/19.

**10. COMMENTS OF THE MONITORING OFFICER**

Please see the comments at Para 8.1

**11. OTHER IMPLICATIONS:**

|  |  |
| --- | --- |
| * **HR & Organisational Development** * **ICT / Technology** * **Property & Asset Management** * **Risk** * **Equality & Diversity** | *None identified*  *None identified*  *None identified*  *None identified*  *None identified* |

**12. BACKGROUND DOCUMENTS**

Appendix 1 - Audit Report

Appendix 2 - Yearly Forward Plan 2018/2019

**13. APPENDICES**

Appendix A - Annual Report

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